

**Designing Job Seeker
Planning Worksheet**

<p>Who is the job seeker? (Connect them to their community)</p> <ul style="list-style-type: none"> • high school • sports teams • family connections • community activities they participate in • churches • volunteer activities • recreational pursuits 	<p>What do you want to communicate about him/her?</p>
<p>What are the job seeker's contributions?</p> <ul style="list-style-type: none"> • personality traits • skills • work behaviors 	<p>List the job seeker's contributions:</p>
<p>What work experiences has the job seeker had that you want to share?</p>	<p>List specific experiences and areas in which the job seeker excelled:</p>
<p>Are there supports which assist the job seeker to perform the job?</p> <ul style="list-style-type: none"> • picture checklists • piece of technology • color-coded labels • coworker demonstrations of task 	<p>List the strategies that have worked in the past:</p>
<p>What job tasks is the job seeker looking to perform? (Take information directly from Profile)</p>	<p>List job tasks:</p>
<p>Other areas to include:</p>	